

**Tangent Rural Fire District  
Board of Directors Meeting  
Minutes  
June 14, 2023**

**Board Members Present:** Paul Strombeck, Chris Meyer,  
**Staff Present:** FC Griffin, BC Chapin, OA Conrad  
**Volunteer Association:** Dan Taylor, Chris Hunt  
**Citizens:** Paul Radke  
**Board Member by Zoom:** John Dunn, Scott Richards  
**Absent:** AC Vonasek, Board Members Bruce Riley

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I. **CALL MEETING TO ORDER:** Vice President Strombeck  
Meeting was called to order at 7:10 p.m. No citizens were connected by Zoom.

II. **PUBLIC HEARING TO ADOPT FY 2023-24 BUDGET (Resolution No. 2023-05)**

A. **Open Public Hearing:**

Strombeck opened the public hearing.

B. **Citizen Comments:**

There were no public attendees

C. **Discussion by Board:**

The Board had no comments

D. **Close Public Hearing and Motion to Approve Resolution 2023-05:**

The public hearing was closed, and a motion put forward.

**Action:** Meyer move to approve Resolution No. 2023-05 - Officially Adopting the FY 2023-24 Budget of the Tangent Rural Fire Protection District, Making Appropriations, and Imposing & Categorizing Taxes, such budget as approved and forwarded by the Budget Committee in the amount of \$2,692,690, which includes \$2,016,735 for all appropriations for all funds and \$675,955 for unappropriated ending balance and monies reserved for future expenditures; AND I further move to impose a \$2.5739/\$1,000 tax rate upon the assessed value of all taxable property within the District. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0)

III. **CITIZEN COMMENTS:** Paul Radke

Radke had a handout for the board. (see attached)

Radke expressed he does not understand his separation from the department.

Vice President Strombeck stated it was the chief's decision.

Radke believes it should be questioned.

The board thanked Radke for his comments.

**IV. APPROVAL OF:**

A. **Minutes** – Budget Committee Meeting – May 1, 2023

**Action:** Richards moved to approve May 1, 2023 Budget Committee minutes as submitted. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0).

B. **Minutes** – Board Meeting – May 10, 2023

**Action:** Dunn moved to approve May 10, 2023 minutes as submitted. Meyer seconded the motion. Upon vote, it passed unanimously, (4-0).

C. **Financial Report** – May 2023

**Action:** Dunn moved to approve the May 2023 financial report as submitted. Meyer seconded the motion. Upon vote, it passed unanimously, (5-0).

**V. STANDING REPORTS:**

A. **Volunteer Association** – Taylor (not present)

No report

B. **Fire Chief** – Griffin (The following is the Chief's written report as well as added comments made at the meeting.)

**Emergency Calls:**

Truck fire with Halsey-Shedd

Parker Road barn fire

Backyard burning

Fire at VP Fuel – LFD Vol Extinguished

Move-up to Lebanon Fire and Albany Station 11

**Meetings:**

Weekly Drills

Weekly staff meetings

Weekly training talks

SRV/Resident meeting

Tangent Together

City Council

City Planning Commission

Linn Fire Defense Board

Emergency Telephone Budget Committee

AFD Crosswalk Program

Stacey Whaley Linn County Parks Director

State of Oregon HR Zoom Meeting

**Correspondence:**

OSHA Consultation  
Life Flight Salem Base Manager

OHSA consult scheduled

**Operations/Equipment:**

U72 repaired

Starting to work on BC71 replacement

**Training:**

SDAO Training in Newport, HR Regional Training Series

FF-1 Skills Evaluation & Retest – Asst. Chief Vonasek

OVFA free class on dementia in Roseburg, will try to bring this class to the volunteers

Santiam Fire Academy

Lebanon has a young women and we will try to join them next year.

C. **Assistant Chief/Training Officer** – Vonasek (as submitted, Vonasek not present)

**FIRE & EMS TRAINING** –

**In-House** –

Summer 2023 Fire Academy has started with 3 recruits. Academy will run for 16 weeks with a completion, and task evaluation of competencies for September 7<sup>th</sup>, followed by a “live fire” burn on September 8<sup>th</sup>.

The Miller house on Fry Road for Live Fire training, we are looking at possible burn dates is late September. Fire conditions may push this into fall. Miller Farms has been very accommodating in working with us for dates. Prior to the burn, we will be doing company level training in the structure with the new recruits and to help prep the building to prepare it for the training burn.

Recent new members are in various stages of continued training from Wildland FF, NFPA Driver, and Apparatus Operator.

**Regional / State** – OVFA Conference in June

**OR-EMS** – Nothing scheduled within the immediate area.

**National** –

**HEALTH & SAFETY** –

**Safety Committee** – Next Safety Committee Mtg is June 6<sup>th</sup> @ 1800-hrs.

**OR-OSHA** – Courtesy Audit, Chief Griffin has brought up that we consider OR-OSHA to come in and do a courtesy audit of the station and its facilities.

**Safety / COVID** – Preparing for summer Or-OSHA Heat Stress rule updates for both FF academy and the department.

**EQUIPMENT UPDATE** –

**Equipment** – PPE order has been placed with Cascade Fire Equip. with an expected delivery date of August or early September

Ice Machine – The Ice Machine has consistently been working, with no issues for about a month now.

OTHER BUSINESS – Nothing to Report

COMMUNITY OUTREACH –

Tangent Fire District Website – Just a few personnel updates for new members.

Tangent Community Blood Drive – Next Blood Drive is set for July 20<sup>th</sup> at the fire station.

There are still openings available.

D. Staff Battalion Chief's Report – Chapin (The following is the BC's written report as well as added comments made at the meeting.)

Meetings Attended:

- 3-Staff meetings
- Firefighter evals
- Richard Hillsman
- Vacation May 29<sup>th</sup> through June 6<sup>th</sup>

Fire Inspections- 10 fire inspections were completed. Still working with Barenbrug and getting them up to compliance. Working with Agility Robotics on alternative solutions instead of a sprinkler system. Tiger Lights new buildings are still being brought up to code compliance. (Lot of code research). Worked on developing plans review checklist. Completed a land-use request for a Pre-school coming into Tangent.

Vehicle Maintenance- E-71 had the internal O-ring replaced on the intake manifold.

Pub Ed- Brice, Dan and Sal did a kindergarten education/station tour.

Building/Ground Maintenance- Water was tested in prep for the pancake feed, test came back good and is posted in the front lobby. Worked on some minor building maintenance.

Volunteers- We interview two potential volunteers; we are moving forward with one. Just interviewed 2 others and are moving forward with both of them. Walters is helping with Cub Scout tour scheduled later this month.

E. Activity Report:

Total YTD calls are 163 as of the end of May. With 38 calls this month, this is a 16-call increase from 2022, 40-call increase from 2021, 48-call increase from 2020 and 6-call increase from last month.

VI. OLD BUSINESS:

A. Linn County Seven Mile Project – Griffin

This is moving forward. Trying to talk with the commissioners. Keeping in touch with Stacy. Have her contact Lifeflight.

B. City of Albany Annexation Notifications – Griffin

In your binder is the final paperwork and resolution of the annexation by the Albany City Council.

C. CPR Class Dates – Griffin

VII. NEW BUSINESS:

A. Consideration of Resolution 2023-06 – Recognizing & Appropriating Unexpected Revenue – Conrad

Conrad explained a check was received from LOSAP from forfeited funds of a volunteers that left and was not vested. This resolution will recognize and appropriate the funds into LOSAP and will be dispersed next year.

**Action:** Meyer motioned to approve Resolution 2023-06 -Recognizing & Appropriating Unexpected LOSAP Revenue. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0).

B. Smart TV District Information – Griffin

Griffin is interested in mounting a TV in the front entry with software which will continually to display photos, awards, district information, weather, etc. Halsey-Shedd has one in their front entry.

The board agreed it was a good idea.

Chapin added today the contractors are requiring some engineering be prepared because of the barring wall. This will be an upfront cost. The contractors need this information to complete the bid process.

Response Metrics - Capt. Hunt

Hunt explained he entered all of the call data from 2016-2022; this is 7-years' worth of data. Separated out the data. Calls by year, month, day of the week, types of calls, mutual aid given and to which department/district and cancelled before arrival. Also, the number of our engines and tenders going to the calls, along with number of personnel and standby personnel. Data also the type and number of calls that were cancelled by Albany even if was in our own district. Hunt also showed the data on types of call in the core area of our district and on I-5. He broke down the number of call per year for I-5, east of I-5, Hwy 34 & I-5. Total of these three areas per year and the percentage of our calls to these areas. This Data could predict if a substation needs to be considered east of I-5. He shared data of North Lake Creek, Ashwood, TIP and Chestnut House. This information gives us what the trends and what apparatus we will need in the future.

Hunt will continue to track the calls.

Griffin added that the purchase of the light rescue will provide better use of our apparatus and save on the wear and tear of out engines.

The board appreciated this information and feels it could be helpful with decisions.

VIII. GOOD OF THE ORDER:

- A. Volunteer Pancake Breakfast – June 24, 2023 - 7:00 -11:00 a.m.
- B. Swearing-In of Board of Directors Strombeck & Riley and Fire & Life Safety Inspector – July 12, 2023 – 6:30 p.m.
- C. Regular Board Meeting– July 12, 2023 – 7:00 p.m.
- D. American Red Cross Blood Drive At Tangent Fire Station – July 20, 2023 – Openings are still available.

IX. ADJOURNMENT:

Vice President Strombeck adjourned the meeting at 8:10 p.m.

Minutes submitted by Denny Conrad.

Office Administrator

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APPROVED BY:



Paul Strombeck, Vice President - Board of Directors

7-12-2023

Date