

**Tangent Rural Fire District
Board of Directors Meeting
Minutes
February 8, 2022**

Board Members Present: Paul Strombeck, Scott Richards, Chris Meyer
Staff Present: IFC Stearns, AC Vonasek, BC Chapin, OA Conrad
Absent Board Member: John Dunn, Bruce Riley
Absent Others: Volunteer Assn. President Walters

Vice Chair Strombeck called the meeting to order at 7:06 p.m.
No citizens have connected to the phone-in Zoom meeting tonight.

I. CITIZEN COMMENTS: None

II. APPROVAL OF:

Minutes – Regular Board Meeting – January 12, 2022

Action: Richards moved to approve the minutes of January 12, 2022, as submitted. Meyer seconded the motion. Upon vote, it passed unanimously (3-0, Dunn & Riley were absent).

Financial Report – December 2021

Conrad stated all Conflag monies have been received, \$159,307.75; expenditures \$72,759.51.

Action: Richards moved to approve the January 2022 financial report as submitted. Meyer seconded the motion. Upon vote, it passed unanimously (3-0, Dunn & Riley were absent).

III. STANDING REPORTS:

Volunteer Association – No report

Interim Fire Chief – Stearns (The following is the Interim Chief's written report as well as added comments made at the meeting.)

Meetings Attended –

During January I attended four weekly staff meetings. Two of the meetings a representative of the Volunteer group were able to attend.

Attended four Tuesday evening volunteer training drills.

Attended the Linn County Fire Defense Board meeting.

Attended Tangent Fire District Board meeting.

Attended one Officers meeting.

Attended one TRFD Safety meeting.

Met with Tangent City Manager, Joe Samaniego.

Met with Halsey/Shed Fire Chief, Travis Hewitt.

Met with Albany Fire Chief, Shane Wooten.

Budget – Preliminary work on the fiscal year '22 - '23 budget has started; I will be meeting with staff to review expenditures and determine needs for line-item expenses in the new budget. The budget looks good. Vehicle replacement: a pumper tender for the organization would make sense. Which would put a significant amount of money into the equipment reserve, and if you chose to replacement sooner than 2028, funding would be there. Estimated revenues from taxes for this year was \$900,000 and are significantly higher by \$63,000.

Fire Chief Hiring Process – Position is currently posted on SDAO website and advertised on the Daily Dispatch regionally. In the posting there are links to the application and job description. Board action is required to approve the changes to the job description that I sent out in January. Sweet Home and Monroe are also looking for a Fire Chief and are about a month ahead of us in the process. Bill Anderson, who is handling the Monroe Chief recruitment, asked if I would fill in for him for the interview and hiring process as he will be out of town during March. I would be working through SDAO, and not Tangent RFPD because of the potential liability though hiring process.

Conflagration Billing - I am pleased to report that all outstanding revenue has been collected.

Observation – January has been a busy month with 37 calls compared to January of 2021 which had 21 calls. It appears that this district is seeing a steady increase in call volume. Increase in traffic, increase in daytime population due to increase in business and industry in the district as well as an aging population are most likely the reasons.

I have relocated my residence to on site. This has worked out very well for me and increased my availability for evening and nighttime calls.

Tangent Fire is fortunate to have strong mutual and automatic aid agreements in place with neighbors who have significant resources of personnel and equipment that they make available. I am working on a different staffing model that I believe would relieve the duty officer of most nighttime and weekend calls as well as increase 24 hr. coverage. This model would not be implemented now but be available for implementation as call volume increases or changes occur in current staff.

A former Tangent Fire Chief requested to use our fitness center. He brought in a medical release and is willing to sign a waiver. After a brief discussion, it will be added to the next Board Meeting when all the BOD can be present.

Attending the Memorial for Fallen Firefighter Austin Smith of St. Paul Fire District – We will send Engine 71 and 4 crew to attend this service this Saturday.

Assistant Chief / Training Officer – Vonasek (The following is the Asst. Chief's written report as well as added comments made at the meeting.)

FIRE & EMS TRAINING –

In-House – Compliance training through February

Regional – Linn-Benton Training Committee is working on developing the spring training calendar.

State – DPSST Winter Fire School Announced for February 2022

OR-EMS – No Report

National – Chuck accepted into the National Fire Academy

HEALTH & SAFETY –

Safety Committee – Is to meet February 1 @ 1830 Hours

SCBA Grant Update – No report, Announcement could come as early as July 2022.

EQUIPMENT UPDATE –

Equipment – Bunker Gear – New turnouts have been ordered for a few people. Inno-Tex bunker arrived. Has been inventoried and issued to personnel. Turn-out gear was assembled in their Canada facility and shipped to the states.

OTHER BUSINESS – \$\$

New Training Officer Laptop – In process of shopping for new laptop at the current time

Volunteer Cell Phone Replacement Fund – Contacted other departments, districts and some have a program, and some do not. This will be tabled for now.

COMMUNITY OUTREACH –

Tangent Fire District Website – No feedback, no changes were made.

Tangent Community Blood Drive – This was successful with 15 people donating blood, the food drive for Fish of Albany will need more exposure to be successful. Next Red Cross Blood Drive is April 14th. The FISH of Albany food drive hosted by Tangent Fire District will begin April 11th and will run through the week till Friday.

Staff Battalion Chief's Report – (The following is the Staff Battalion Chief's written report as well as added comments made at the meeting.)

Fire Inspections- Dealing with Tangent Industrial Park on an ongoing sprinkler issue. They will be doing fire watch during the upgrade. Working with LB tractor, on some building issues and fire walls.

Pre-Plans- N/A

Fire Public ED- Attended the OLST meeting, Cary added some electrical safety links to website under fire prevention for me. We will be adding more on Fire Wise.

Vehicle Maintenance- BR-71 went through its PM, now all vehicles in the fleet have been through their yearly PMs. E-73 has new front tires put on them. BC-71 had its oil change and new brakes and rotors put on the front. E-71 has new 100 psi nozzles on it. This now standardizes all nozzles on the engines. E-71 and E-72 are now both set up for our new Nova cool foam.

Building Maintenance- Riteway electric came out and replaced the lights in Denny's office due to constant flickering. Had Riteway electric come back out to look at lights due to flickering again. They determined that it is the copier that is causing the issue as it's on the same electrical system. We're looking at options to solve it issue. The two toilets in the lady's restroom are having issue, I have parts on order and will be replacing once in. Rice heating was in and serviced all furnaces and changed all filters. Aqua pro came out and fixed our water softener deliver system.

Volunteers- Finished finalizing the volunteer manual and it goes into effect on February 1. We held a drawing for the volunteers for a multi-tool Leatherman. I met with two potential volunteers that have had prior experience. They are interviewing in February. I have ordered class B shirts and awaiting delivery. Firefighter 2- We conducted a live burn on January 22nd, went very well. A big thanks to everyone that participated. We have February 12 scheduled as a command-and-control class and then on February 26th we will be doing as water rescue class with Albany Fire.

Resident Students Volunteers- We have posted the student volunteer position at Chemeketa. We have made changes to the SRV program and will be implementing those shortly.

As stated last month, we are hosting the Fire and Life Safety Plans Review class from National Fire Academy in June, I have been working with DPSST on logistics. I have also been selected to attend the National Fire Academy in May for the New Executive Chief Officer course.

Activity Report: Total YTD calls are 37 as of the month of January, up 16 from 2021, 14 from 2020, 8 from 2019 and up 3 calls from last month.

IV. OLD BUSINESS:

V. NEW BUSINESS:

A. Hiring New Fire Chief – Stearns

SDAO had suggestions for the Chief Position Description.

Action: Meyer moved to approve the Chief Position Description as submitted. Richards seconded the motion. Upon vote, it passed unanimously (3-0, Dunn & Riley were absent).

B. Intergovernmental Agreement – Stearns

Chief explained the agreement between Linn County and Tangent RFPD for the Fire Radio Improvement Project and asked for the Board to approve himself, Interim Chief Stearns to be the authorized representative to sign the agreement.

Action: Richards moved to approve Interim Chief Stearns to be the authorized representee of Tangent RFPD for the Intergovernmental Agreement (Pursuant to Resolution & Order No. 2022-013) with Linn County for the Fire Radio Improvement Project. Meyer seconded the motion. Upon vote, it passed unanimously (3-0, Dunn & Riley were absent).

GOOD OF THE ORDER:

- Next Board Meeting with Executive Session Per ORS 192.660(2)(a) – To Consider employment of a public officer, employee, staff member or individual agent. – March 9, 2022 – 7:00 p.m.

Vice Chair Strombeck adjourned the meeting at 7:50 p.m.

Board of Directors

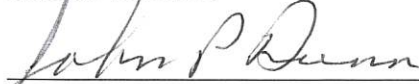
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Minutes submitted by Denny Conrad.
Office Administrator

APPROVED BY:



John Dunn, Chair of the Board

3-9-2022

Date