

Tangent Rural Fire Protection District
Board of Directors Meeting
Minutes for March 13, 2024

Board Members Present:	Chris Meyer, Paul Strombeck, Scott Richards, John Dunn, Bruce Riley
Staff Present:	FC Griffin, OA Conrad
Staff Absent:	AFC Chapin
Volunteer Association:	None
Citizens:	None
Connected via Teams:	None

I. **CALL MEEING TO ORDER: President Meyer**

Meyer called the meeting to ordered at 7:17 p.m.

II. **CITIZEN COMMENTS:**

None

III. **APPROVAL OF:**

A. **Minutes: Board Meeting February 14,2024**

Action: Riley moved to approve the February 14, 2024; minutes as submitted. Richards seconded the motion. Upon vote, it passed unanimously, (5-0)

B. **FINANCIAL REPPORT: February 2024**

Action: Dunn moved to approve the February 2024; financial report as submitted. Strombeck seconded the motion. Upon vote, it passed unanimously, (5-0)

IV. **STANDING REPORTS**

A. **VOLUNTEER ASSOCIATION:**

Nothing to report.

B. **FIRE CHIEF: Griffin**

(The following is the Chief's written report as well as added comments made at the meeting)

Emergency Calls:

Extrication with AFD Seven Mile at Selmet TOC 1542-1559 EC
Car Fire at Porter's near I-5, Disp. @ 1810 out at 1822. 701(1), E71 (5), T73(1)
Fire was out prior to Albany FD arrived.

Meetings:

Volunteer Drills, Officers Meetings, Safety Committee Meetings, did not make Linn Fire Defense Board this month, Willamette Valley First Responder Chaplains, 911 Remembrance Day planning committee,

HB2522 Task Force at OSFM – about halfway through the RS185.

City of Tangent/Planner – EFU to public use, Horse vet felicity, Vet tech program at LBCC, \$32 million. Sprinklers in classroom, water storage, and access all the way around the buildings. Two locals have concerns water drainage, land maintenance by LBCC.

Mr. Wills said that the 195 with the attorneys now.

Correspondence:

SDIS 2024 Best Practices Program / SDAO Resource Library

SDAO Internship Matching Funds Grant Program \$3000.00

Mrs. Virginia Glaser thankyou letter

Linn County Land Use Hearing, March 12th.

Agreement for Chaplaincy with WVFRC

Emailed Mr. Wills, Linn Co. Planning & Building Director Regarding ORS195 agreement.

Operations/Equipment:

Working on replacing the guard on the industrial compressor

Training:

Registered for a SDAO Regional Risk Management Training in December

Registered for OFCA conference. Sunriver- May 2024

Other:

SAHS Career Presentation – One application handed out. Station has the capacity for 5 students and one room for volunteers. Looking at increasing the budget to add students.

WAHS next month.

C. [ASST. CHIEF: Chapin](#)

(The following is the ACI Asst. Chief's written report as well as added comments made at the meeting)

Meetings Attended:

- City of Tangent Meeting
- Staff Meetings
- Training Committee
- Linn County Building meeting

Fire Inspections- Completed Sheet Metals solutions fire pond/dry hydrant review. Diego and I worked on a Change of Use/Occupancy form in addition to a flyer. ESO fire inspection software was updated on how we use the form. Agility Robotics plan review was completed.

Equipment- BR-71 yearly PM was completed. E-73 driver seat was repaired.

Training- Fire Certifications received: Sal received his NFPA Driver. For March we have a guest instructor coming in to help finish up the Apparatus Operator class.

Total Personnel Training Hours:

- Fire Suppression 155 hours (includes fire academy)

- EMS 55 hours
- Driver/AO 42.5 hours

- **Total hours 252.5**

MISC- Worked on Finalizing our 2023 WFS grant close out. Working on SOG's.

V. ACTIVITY REPORT:

Total YTD calls are 63. This is a decrease of 12 calls from 2023, increase of 2 from 2022, increase of 17 from 2021 and 6 calls down from last month.

VI. OLD BUSINESS:

A. Staff Salaries – Budget Officer Griffin

Discussion ensued of the presented COLA wages increased for the staff for 2024-25. Different COLA rates were provided: 0%, 1%, 2%, 3%, and 3.6 %. CPI is 3.6 %. Increases: Health 7% and dental 3%. Moving forward the total cost (i.e.: health insurance, PERS) should be considered when deciding the increase of COLA, if any. Considering the 7% health insurance and 3% dental insurance increase the board agreed for a 2% COLA increase.

Action: Riley motioned to approve a 2% COLA increase of the staff wages for 2024-25 fiscal year, Dunn seconded the motion. Upon vote, it passed unanimously, (5-0).

VII. NEW BUSINESS:

A. Board Stipends – Conrad

Stipends and 1099's for the board. The total must be under \$600 to not receive a 1099.

Options:

- Reduce stipends amounts \$45/meeting. There are 13 meetings per year. \$585
- Not receiving a stipend for extra meetings
- Keeping track of the stipends amount for each board member. Then a decision being made by each individual to either waive the stipend or have a 1099 issued at the end of the year.

Discussion ensued. Conrad, Griffin, and Chapin have a meeting schedule on Thursday and will investigate this further.

B. Reorganization – Griffin

Attached is the orb chart.

Adding new positions: Training Officer (32 hours), Parttime Firefighter.

Griffin is working on a division of work.

Checked with the BOLI, IRS and the State. We can add an On Call Pay \$100.00 for 24 hours with per hour pay per response (1 hour minimum) Speaking with Laureal, the LOSAP can still be given if they can keep volunteer and employee time separate. We now have 10 new FFs responding on calls.

VIII. GOOD OF THE ORDER:

- A. AWARDS BANQUET: March 16, 2024 – 5:00 p.m.
- B. SWEARING-IN - Asst. Chief Chuck Chapin - April 10, 2024 – 6:30 p.m.
- C. BOARD MEETING: April 10, 2024 – 7:00 p.m.

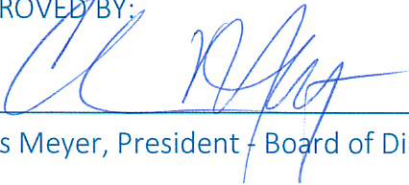
IX. Adjournment:

Meyer adjourned the meeting at 8:28 p.m.

Minutes submitted by Denny Conrad.

Office Administrator

APPROVED BY:



Chris Meyer, President - Board of Directors

4-10-24

Date