

**Tangent Rural Fire District  
Board of Directors Meeting  
Minutes  
July 12, 2023**

**Board Members Present:** John Dunn, Chris Meyer, Paul Strombeck  
**Staff Present:** FC Griffin, BC Chapin, OA Conrad  
**Volunteer Assoc** A. Burwell & B. Walters  
**Citizens:** Nancy Dunn  
**Absent:** Board Member - Bruce Riley, Scott Richards, and AC Vonasek

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President Dunn called the meeting to order at 7:07 p.m.  
By Zoom, no citizens connected.

**I. ELECTIONS OF BOARD OFFICERS FOR 2022-23: President, Vice President, Secretary**

A discussion ensued if Meyer would like to be president and if Dunn was ready to step down from the position. Strombeck thanked Dunn for his years of service holding the president position. Dunn stated; he believes officer development is important for the district as well with the board of directors. It is good to have different people in the positions. Our board members outstanding and know the job. Dunn offer his help if needed.

**Action:** Dunn nominated Meyer for President; Meyer nominated Strombeck for Vice President and Richards for Secretary. Meyer seconded all nominations and upon vote, the entire slate of officers was elected unanimously 3-0.

**II. CITIZEN COMMENTS:**

Nancy Dunn added, she agrees moving the positions to different board members is good idea. Cross training helps everyone have the knowledge to do a better job.

**III. APPROVAL OF:**

**Minutes – Regular Board Meeting – June 14, 2023**

**Action:** Meyer moved to approve the June 14, 2023 minutes as submitted. Strombeck seconded the motion. Upon vote, it passed unanimously, (3-0).

**Financial Report – June 2023**

Conrad stated that a few line items are over budget, but each have explanations that we have gone over prior. The carryover will be approximately \$920,000.

**Action:** Meyer moved to approve the June 2023 financial report as submitted. Strombeck seconded the motion. Upon vote, it passed unanimously, (3-0).

#### IV. STANDING REPORTS:

##### Volunteer Association – Burwell

The volunteer Association donated \$175 to Tangent Together from the proceeds from the pancake breakfast. The proceeds were about the same amount as when we charge for the breakfast instead of getting donations. Dunn added, he thinks the community appreciates it is donations only. It is good PR for the Volunteer Association and the district. Our community has generous people. Burwell said the donation are still coming in.

##### Fire Chief - Griffin

(The following is the Chief's written report as well as added comments made at the meeting.)

##### Emergency Calls:

Mutual Aid to Corvallis, Colorado Lake Road (pictures)

A citizen told Meyer to give our district kudos for our response to this fire. He said, Tangent did a nice job.

Griffin explained Tangent's role for this fire. Dispatch asked for an engine, but a tender would have been a better choice. More volunteers were available and were able to get a tender to the scene.

##### Meetings:

Weekly Staff Meetings

Weekly Drills

Weekly Training Meetings

Safety Committee

Tangent City Council

Summer Hire Meeting

Tangent Together

Linn Benton Fire Season Planning Meeting

Linn Fire Defense Board

##### Correspondence:

OSHA Consult –

We have not received the report yet, but we are working on the few items. We have a couple of serious violations which will need to be fixed within 60 days. Just to name a few things, working on a lock out – tag out program, something that Jason Jantzi of SDAO thought was taken care of years ago. A guard on standby generator has been ordered. The generator ran well for four hours week. Dunn added, but there was only one room that has power and that is not acceptable.

Worker's Comp. –  
Paperwork for has been submitted.  
OSHA OJI Report –  
Vonasek will need to pass the 1582 physical.

**Operations/Equipment:**

Staff reassignments / evals are in ongoing  
Lift Assist is working great

**Training:**

OVFA Roseburg, Dementia Class  
Recruit Academy is ongoing, Captain Hunt  
Certified EMR  
Capt. Hunt coordinating / teaching drills  
Denny & Chuck NFA

**Other:**

Pancake Breakfast  
Red Cross Spring Social  
FEMA Staffing Grant was not submitted correctly- reaching out to the grant coordinator to figure out what went wrong.

**Staff Battalion Chief's Report** – Chapin

(The following is the BC's written report as well as added comments made at the meeting.)

**Meetings Attended:**

- 1-Staff meeting
- National Fire Academy June 18 through June 30

**Fire Inspections-** D. Ramirez completed 11 fire inspections were completed for the month of June with one reinspection. Pre-application meeting for an outside storage lot was done.

**Pre-Planning-** Address signs needing replaced were replaced on the following roads Oakville, Country, McLagan, and Hinck.

**Vehicle Maintenance-** Complete wireless installed a total of three cradle points (BC-71, E73 and E72). Gaskets were replaced on the E-71/E-72. Minor things with the tenders.

**Pub Ed-** Brice Walters with several volunteers did a Pub Ed for the Boy Scouts.

**Volunteers-** We interview two more volunteer applicants. We are moving forward with both. One will be an EMS only volunteer and the other will be doing both.

**Activity Report:** Total YTD calls are 205 as of the month of June. This is an increase of 13 from 2022, increase of 40 from 2021, increase of 68 from 2020 and up 4 calls from last month.

**V. OLD BUSINESS:**

A. **CPR Class Date** – Griffin

After a brief discussion, it was decided to postpone until the fall.

B. **Summer Hires** – Chapin

Dan and Tyler are working on the maintenance and upkeep on the buildings. They will be painting the parking strips in the bays and parking lot. Maya has been updating the files and scanning the training files.

Meyer inquired regarding Lexipol. Maya is not working on Lexipol, the chief is working on it. Griffin added he has been working to getting the updates out and we have over 300 pages of policy completed. He will be working with a Lexipol representative. He has been sending out the bulletins to the volunteers.

C. **Academy** – Griffin

**See Chief's report** – Hunt is doing a great job. He is putting together a good training program. Things are not being missed. Hunt is looking into a Fall academy.

D. **SAFER Grant** – Griffin

**See Chief's report**

II. **NEW BUSINESS:**

A. **Asst. Chief Medical Event** – Griffin

An 801 form was filled out for this on-the-job event. A reportable event must be submitted within 24 hours. This should not be an issue. Griffin did a narrative report with time stamped information. He will be out until further notice.

Meyer asked, regarding the

B. **OSHA Consult** – Griffin

**See Chief's report**

C. **Uniforms** - Griffin

D&B Custom Shirt Works. It is a good quality product.

D. **NFA Class** – Chapin/Conrad

Conrad stated the NFA class was really good. As we have mentioned, there was a lot of homework prior to the class. The class pertained more to Fire chiefs and how to present PowerPoint proposal to board or council members when asking for money for a project. There were two other OA's, one from a department and the other from a Reservation. Great networking opportunities.

Chapin added, while at the class there was a lot of homework with lots of reading. There were a couple of presentations with different groups and a final presentation report on our last day. There were a few things that we learned about and plan to talk to the chief about starting here. An example is a procurement process.

Conrad added, she brought back the notebook that she had 5 or 6 things flagged for the staff to look at. It was a great experience.

Griffin added there is NFA has a 6-day class that would like to attend. Ask if the board would be supportive to him attending.

**E. Go fund me to Facebook –**

Dunn asked Walters if he could add to our Facebook page about Riley's granddaughter and the Go Fund Me set up for her.

**III. GOOD OF THE ORDER:**

**A. American Red Cross Blood Drive at Tangent Fire Station - July 20, 2023 –**

Openings are still available.

**B. Regular Board Meeting – August 9, 2023 7:00 p.m.**

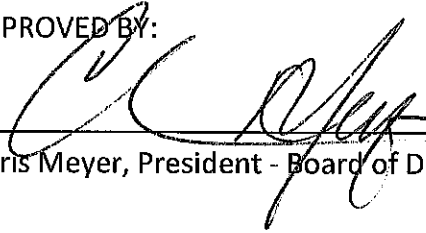
Past President Dunn adjourned the meeting at 8:18 p.m.

Minutes submitted by Denny Conrad.

Office Administrator

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APPROVED BY:

  
Chris Meyer, President - Board of Directors

8/9/23  
Date