

**Tangent Rural Fire District
Board of Directors Meeting
Minutes
September 13, 2023**

Board Members Present: Chris Meyer, Paul Strombeck, Scott Richards, Bruce Riley

Board Members Absent: John Dunn

Staff Present: FC Griffin, AFC Chapin, OA Conrad

Volunteer Association: A. Burwell

Citizens: None

President Meyer called the meeting to order at 7:24 p.m.

Teams: No citizens connected.

I. **CITIZEN COMMENTS:** None

II. **APPROVAL OF:**

A. **Minutes** – Regular Board Meeting – August 9, 2023

Action: Richard moved to approve the August 9, 2023 minutes as submitted. Riley seconded the motion. Upon vote, it passed unanimously, (4-0).

B. **Financial Report** – August 2023

Action:

Riley moved to approve the August 2023 financial report as submitted. Richards seconded the motion. Upon vote, it passed unanimously, (4-0).

III. **STANDING REPORTS:**

A. **Volunteer Association** – Burwell

Nothing to report. The group is starting to hang out and build relationships. Signed up for the Tangent Harvest Festival Parade. We will provide a First Aid station and take an engine to the festival. Ramirez will have a prevention and recruiting booth.

IV. ACTIVITY REPORT:

A. Total YTD calls are 295 as of the month of August. This is an increase of 24 from 2022, increase of 41 from 2021, increase of 97 from 2020 and down 3 calls from last month. Increase in the number of fires.

V. OLD BUSINESS:

A. OSHA – Griffin

Working on completing the issues that need attention and will be finished prior to the deadline.

B. Status & Update on Acting Assistant Fire Chief – Griffin

Chapin is doing very well. Moving in the right direction. Board in concern burn out he staff. Getting help from the part-time employees, and the volunteers.

VI. NEW BUSINESS:

A. Policies – Griffin

1. The ordinance proposal has gone to the attorney for review.
2. Policies:
 - a) *Emergency Action Plan*
 - b) *Lock out tag out. Training at the next drill. Best practice is to have an identifiable lock. Can use a logbook. It is a work in progress.*
 - c) *Exposure Control Plan*

Board was asked to review these policies.

VII. GOOD OF THE ORDER:

- A. Tangent Harvest Festival – September 23, 2023
- B. OFSOA Conference – October 4-6, 2023
- C. Regular Board Meeting – October 11, 2023 7:00 p.m.
- D. OFDDA Conference – November 1-3, 2023

Meyer requested pictures of the Volunteers with names and place a copy in the back of the board members binders. Chief is working on getting a power point set up at the front office with a screen and will add this to the binders.

Riley's neighbor informed him our SRV Tyler, and RV Quentyn gave their grandkids a tour of the bays and did a really great job.

Social Media – would like to price of \$4800. Chief thinks this is a good benefit for the district.

President Meyer adjourned the meeting at 8:22 p.m.

Minutes submitted by Denny Conrad.
Office Administrator

APPROVED BY:



Chris Meyer, President - Board of Directors

10/11/23

Date