

Tangent Rural Fire Protection District

Board of Directors

Minutes

May 13, 2026

I. CALL MEETING TO ORDER

President Meyer called the meeting to order at 7:01.

II. ROLL CALL

Board of Directors: President Chris Meyer
Vice President Paul Strombeck
Secretary Scott Richards
Director John Dunn

Staff: Fire Chief Chuck Chapin

Office Administrator Denny Conrad
Volunteer Vice President John Pegg

Associations:

Citizens: None

III. PUBLIC HEARING TO ADOPT FY 2026-27 BUDGET

Meyer opened the Public Hearing at 7:02 p.m.

A. Open Public Hearing

Meyer opened the Public Hearing.

B. Citizens Comments

None present.

C. Discussion by Board

No discussion.

Meeting was stopped while Conrad retrieved papers for the budget discussion for of the budget under New Business. the meeting resumed when she returned.

D. Close Public Hearing

Meyer closed the Public Hearing at 7:06 p.m.

IV. CITIZEN COMMENTS

V. APPROVAL OF

A. Minutes

Motion to approve the Board Meeting Minutes of April 8, 2026.

MOVER:	Secretary Scott Richards
SECONDER:	Director John Dunn
AYES:	President Chris Meyer, Vice President Paul Strombeck, Secretary Scott Richards, Director John Dunn
NAYS:	None
RESULT:	Passed

B. Financial Report

Motion to approve the Financial Reports for April 2026.

MOVER:	Secretary Scott Richards
SECONDER:	Vice President Paul Strombeck
AYES:	President Chris Meyer, Vice President Paul Strombeck, Secretary Scott Richards, Director John Dunn
NAYS:	None
RESULT:	Passed

C. Budget Committee Minutes

Conrad stated she had made clarifying changes to the two sentences: 1. under the extra questions regarding the EVs and 2. Budget Committee member Harmon referring to the computers that are used at OSU from what the board had received in the agenda packet. The board reviewed these changes.

Motion to approve the Budget Committee Meeting of April 6, 2026 as submitted at the tonight's meeting.

MOVER:	Secretary Scott Richards
SECONDER:	Director John Dunn
AYES:	President Chris Meyer, Vice President Paul Strombeck, Secretary Scott Richards, Director John Dunn
NAYS:	None
RESULT:	Passed

VI. STANDING REPORTS

A. Volunteers Association – Wray

No report submitted.

Pegg said, "There is no update from the volunteers."

B. Fire Chief – Chapin

Additional comments during the meeting:

Wildland Fire Taskforce — Getting updates for certifications from the National Wildfire Coordination Group.

OSFM Agreement update — Met with Nick Launius - Field Deputy State Fire Marshal District 6. Resigned our agreement with the State Fire Marshal's Office. This will give us support for fire investigations or fire inspections if needed.

Chevron/CFN Retail — Changing from a card lock to retail.

Third Knight Farms - Nut Growers Event

Circle K — They were looking at relining the leaky tanks, but that is not an option. The fuel tanks will need to be replaced.

Hosted a kid's birthday party — It was a success. Pegg added there was a good turnout, 20 people. Some of the six-year-olds had not seen firefighters in turnouts. They had fun with the house demo, squirting it with water. They were very thankful and enjoyed the experience.

Dodge Durango — Safety recall. Also, the new truck Chief Chapin is driving.

F-250 - Blinker/trailer brake software update.

Brush 71 — New tires

The Organizational Assessment — In the last month, Hunt, Conrad and Chapin have compiled a lot of information for Roy Emery. It was sent in two days ago.

Linn/Benton County Wildfire Mutual Aid addendum — Updated agreement.

Streamline the process to send additional help from different countries. Last year, Corvallis fire called for resources and Linn, Polk and Marion Counties responded. It was tripled up. Now the County Fire Chief will send the request to get the correctly needed help.

Received the OSFM WFS Grant — We receive \$35,000 for personal purposes. About 111 departments received this grant this year.

Physical ability test — About 98% or 99% of our volunteers have been through the physical ability testing. We will work on testing the rest of them.

Staffing — Changing the volunteer's scheduling. We have volunteers assigned to companies. They run the drills in these companies. Now we are moving to a more structured schedule to try to handle our calls. Our goal is to handle the majority of daytime calls with paid staff and the evening calls with volunteers. We are putting together a calendar for the volunteers to sign up for the month to cover the evening

calls.

At the last board meeting, he heard what the board had to say about moving forward with the new lieutenant position. This will be put on hold until the Organizational Assessment report is completed and we see the needs of the district. Although on July 1st, D Taylor will be moved to full-time. Now we have been paying him to come in for these calls.

The board asked for more clarification about the companies. More volunteers can come in for a call than is on the schedule. Especially for a structure fire, we need more people to adequately staff a fire. FPA states there should be 10 people on the scene within the first 5 to 10 minutes of arriving on the scene. We have to utilize AlbanyFire every time. We would need 50 volunteers to cover that requirement.

This is how the scheduling will work:

The companies are A, B, & C and the calendar will have A, B, C shifts. For each shift we are asking for two volunteers. Company A will go through and fill in the A shift, Company B the B shift, etc. This means that each volunteer would need to sign up for 2 shifts a month. We are also working on other ideas to lower this number of nights.

Outside the district, volunteers will have to stay the night at the station. During the daytime the in city in district, volunteers must be able to be out the door and at the station within two minutes when a call goes out; at night five minutes. We want that quality of service for the taxpayers. This will be a three-month trial to see how it works. The chief has Diego working on a project which will be for his bachelor's degree, for a Resident Volunteer program. They would be assigned to an A, B, or C shift and would live at the station with the benefits of room and board. If we do get three people for the resident program, they will go on a A, B, or C shift and the volunteers will only have to commit to one night a month. But the Chief's goal is that if the third lieutenant (if that is the direction we move from the outcome of the report) is hired, the lieutenants will move to an A. B. C, shift and this will guarantee a driver or officer. The volunteer can always volunteer more! The biggest problem we've had is we sometimes get volunteers here but there is not a driver. This is the reason for our push for the lieutenant. Also, the "three years" of the volunteer commitment, and then they move on. We are constantly training and retraining. How do we keep up with that and be proficient?

C. Division Chief – Hunt

Chief Hunt is on vacation this week.

Additional comments during the meeting:

Next Firefighter Academy — There were five in the academy, but one dropped out yesterday.

The board asked what the capacity of staff and volunteers is, as far as turnouts and space.

Roughly our capacity is 30 volunteers and paid staff. We are a few helmets low, but are ordering them soon.

D. Activity Report

The total YTD calls are 107. This is a decrease of 12 from 2024, a decrease of 4 from 2023, and a decrease of 18 from 2022 and down 13 calls from last month. The chiefs' feel this is the calm before the storm. Calls are down and fairly minor.

VII. OLD BUSINESS

A. Hose Tower

Ausland Group the contractors that did the work for the Simic remodel. The leak is coming from the siding on the hose tower. They do not have a Eugene crew and are now located in Grants Pass. They estimated it will be around \$30,000, not official. There is no documentation of siding work in the sigmic remodel that was done five or more years ago. Therefore, there is no warranty.

Baldwin Construction of Albany is working up a quote. He believes the leak is coming from the roofline up from the hose tower. He is recommending all the siding and molding be replaced.

We will need to get three quotes because of the cost. He has contacted Orezona Building & Roofing, Inc. Chapin will look into one other local contractors.

VIII. NEW BUSINESS

A. Budget 2026-27

Discussion

Chief Chapin explained he spent over 3 hours on the phone with both companies. The phone/internet contract with Comcast is for 14 more months at \$311.00 Xfinity we have now canceled. Which when we proposed the budget we were told that we could cancel Comcast and keep Xfinity. That being said, we had to change the amount to of a few of the budget line item amounts. We looked up the ORS to see if we were able to change the amounts prior to the approval of the budget. ORS 294.456(b) The governing body may amend the budget estimates and proposed ad valorem property tax amount or rate in the budget document before adoption under paragraph (a) of this subsection and after adoption if the post-adoption amendments are adopted prior to the commencement of the fiscal year or budget period to which the budget relates.

[(a) After the public hearing required under [ORS 294.453 \(Hearing by governing body on budget document as approved by budget committee\)](#) (1) and consideration of matters discussed at the public hearing, the governing body of a municipal corporation shall enact the ordinances or resolutions necessary to adopt the budget, to make the appropriations, to determine, make and declare the ad valorem property tax amount or rate to be certified to the assessor for either the ensuing year or each of the years of the ensuing budget period and to itemize and categorize the ad valorem property tax amount or rate as required under [ORS 310.060 \(Notice certifying taxes\)](#).]

The chief further explained the following changes for the board to consider:

Page 16, Line item 6112 Wildland Suppression Supplies — Reduced by \$2000.

Page 21. Line item 6920 Wellness/Fitness Program, Wellness App — reduced by \$3000.
 Page 19. Line item 6620 Phone & Internet — increased to \$5000.

Motion to approve the changes presented in the 2026-27 Budget to increase line item 6620 and decrease both line item 6112 & 6920.

MOVER:	Director John Dunn
SECONDER:	Vice President Paul Strombeck
AYES:	President Chris Meyer, Vice President Paul Strombeck, Secretary Scott Richards, Director John Dunn
NAYS:	None
RESULT:	Passed

Adoption of Budget 2026-27

Motion to approve Resolution No. 2026-02 — Officially Adopting the FY2026-27 Budget of the Tangent Rural Fire Protection District, Making Appropriations and Imposing & Categorizing Taxes in the amount of \$3,457,850, which includes \$2,017,070 for all appropriations for all funds and \$1,059,780 for unappropriated ending balances and monies reserved for future expenditures; And further move to impose a \$2.5739/\$1,000 tax rate upon the assessed value of all taxable property within the District; And further move to categorizing the tax for the purposes of Article XI section 11b as subject to the Federal Government Limitation Permanent Rate Tax of \$2.5739per \$1000.

MOVER:	Director John Dunn
SECONDER:	Vice President Paul Strombeck
AYES:	President Chris Meyer, Vice President Paul Strombeck, Secretary Scott Richards, Director John Dunn
NAYS:	None

RESULT:	Passed
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B. Policies Approval

Policy 308 Performance of Duties — Policy Number change

Policy 309 Adult Abuse — Policy number change and the addition of the Oregon DHS Toll free reporting number

Policy 310 Traffic Accidents — Policy number change and personnel wording changes

Policy 311 Line-of-Duty Death and Serious Injury Investigations — Policy Number change and personnel wording changes

Policy 312 National Emergency Response Information System (NERIS) — Policy number change and NERIS name change

Policy 313 Ride-Along Program — Policy number change and personnel wording changes

Motion to approve the Policy 308, 309, 310, 311, 312 and 313 as submitted.

MOVER:	Director John Dunn
SECONDER:	Secretary Scott Richards
AYES:	President Chris Meyer, Vice President Paul Strombeck, Secretary Scott Richards, Director John Dunn
NAYS:	None
RESULT:	Passed

IX. GOOD OF THE ORDER

A. Board Meeting — June 10, 2026, at 7:00 p.m.

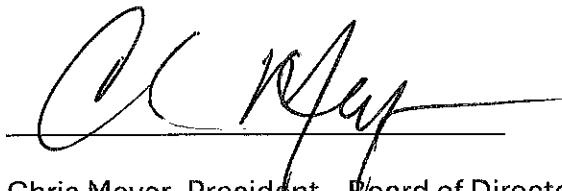
OFDDA 2026 Conference, November 5–7, 2026 in Hood River. Dunn suggested that we stay an extra day in Hood River to see the Air and Car museum. They have Bi-plane rides; maybe not November. Conrad will make reservations for the board, the chief and the OA. He thinks we should apply for the Department of the Year. He asked the chief to make notes during the year of what we were accomplishing.

X. ADJOURNMENT

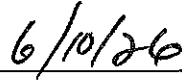
President Meyer adjourned the meeting at 7:59.

Minutes submitted by Denny Conrad
Office Administrator

APPROVED BY:

A handwritten signature in black ink, appearing to read "Chris Meyer", written over a horizontal line.

Chris Meyer, President - Board of Directors

A handwritten date "6/10/26" written in black ink above a horizontal line.

Date

Chief's Report

May 2026

Meetings Attended:

- Staff Meetings
- LCFDB Meeting
- Wildland Fire Taskforce (DPSST)
- OSFM Agreement update
- Hosted City Hall meeting

Fire Prevention:

- Chevron/CFN retail
- Third Knight Farm (Nut Growers event)
- Circle K
- Hosted a kid birthday party

Equipment:

- Dodge Durango (ABS Module Safety Recall)
- F-250 (Blinker/Trailer Brake software update, Ford safety recall)
- Brush 71 New Tires

Building:

- Hose Tower

Administration:

- Organizational Assessment
- Updated Linn/Benton County wildfire mutual aid addendum
- We received the OSFM WFS Grant
- Physical ability test
- Staffing
- Internet

Chris Hunt
Board Report
5/13/2026

NEXT FIREFIGHTER ACADEMY

We have 5 people who will be starting the next firefighter academy on May 23rd. If all 5 recruits complete the academy that will bring us back up to 25 volunteers from 12 in 2024. They will be ready to respond on calls by mid August.

PUMP OPERATOR ACADEMY

We have completed the pump operator academy with 6 people - 4 that are fully checked off to drive and pump our engines and 2 that are partially checked off. This will greatly improve our ability to get a qualified crew out the door on calls. Congratulations to:

Fully Checked Off

Christy Fitzpatrick
Jett Johnson
Zach Reese
Manny Ramirez
Eric Johnson** (*now completed from a previous academy*)

Partially Checked Off

Tabitha Havens
Sal Munoz